



SHEPHERDS PARK SQUASH

Est ◀ CLUB ▶ 1974

SHEPHERDS PARK SQUASH CLUB - PAY2PLAY INSTUCTIONS

SHEPHERDS PARK SQUASH CLUB allows their courts to be booked and used by casual players (non-club players), on an hourly basis. Payment is taken at the time of booking. This is known as Pay2Play.

To be able to book a court you must first register with the court booking system (FRELLO).

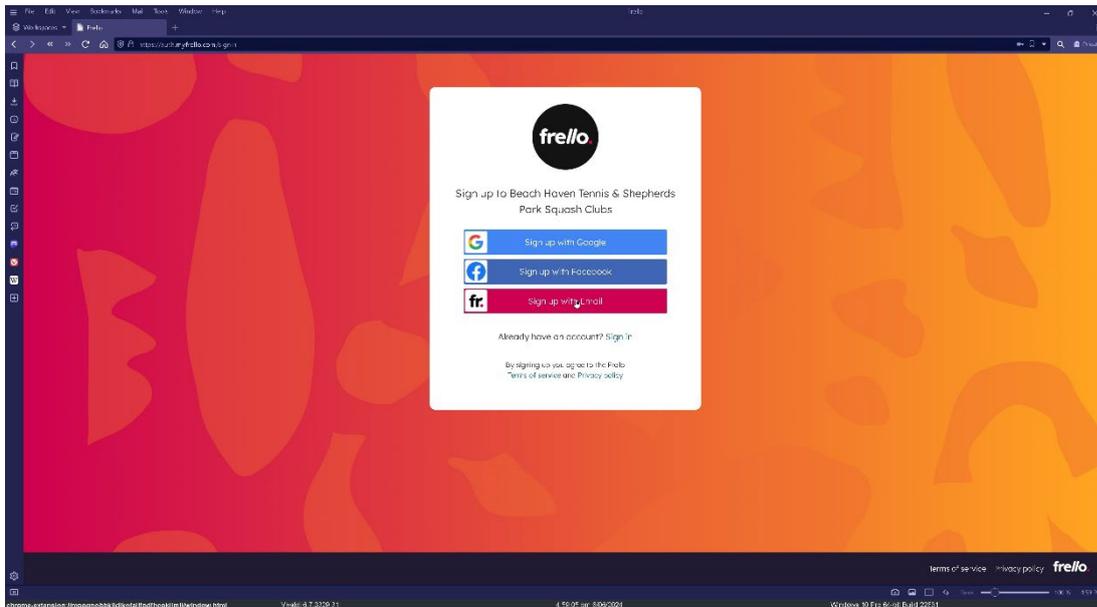
If you have previously “registered/signed up” to Frello, then you will get the “Sign In” screen rather than this “Sign Up” screen and your should proceed to setp 1.11

1. SIGN UP

1.1. If any internet browser, enter the following address (URL)

<https://bhsc.myfrello.com>

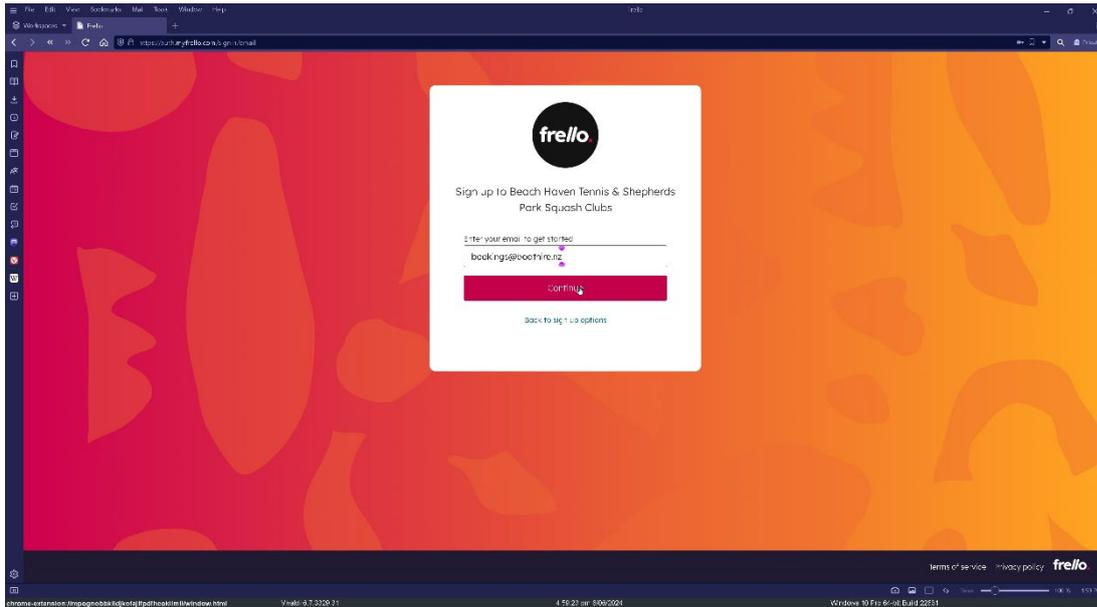
This will take you to the following page



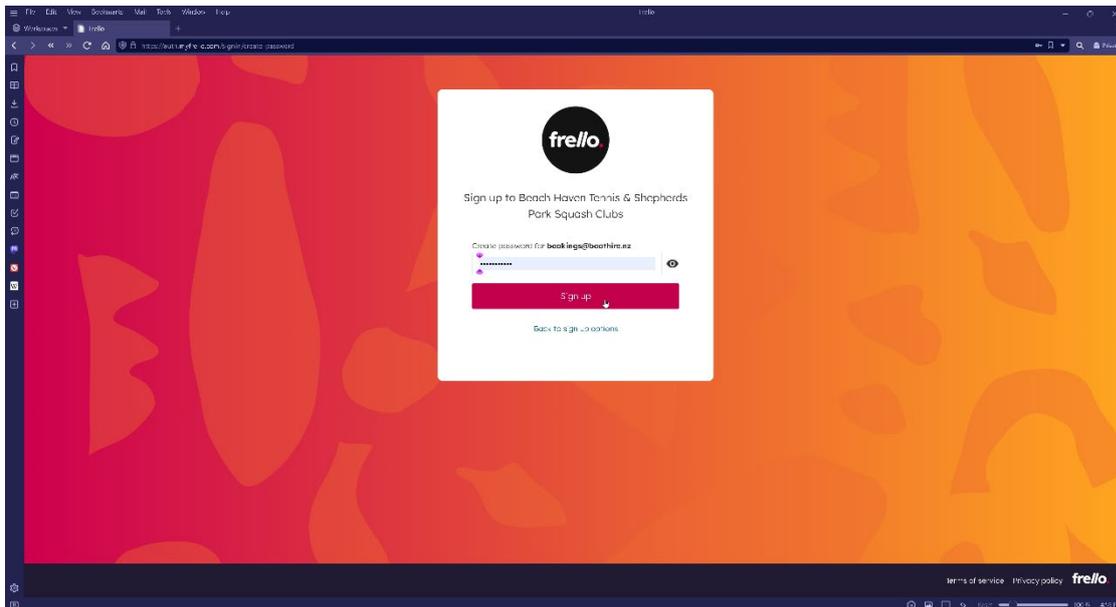
Frello allows for “registration/Sign up” using different methods. This example uses Email

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1.2. Fill in your email address and click “Continue”



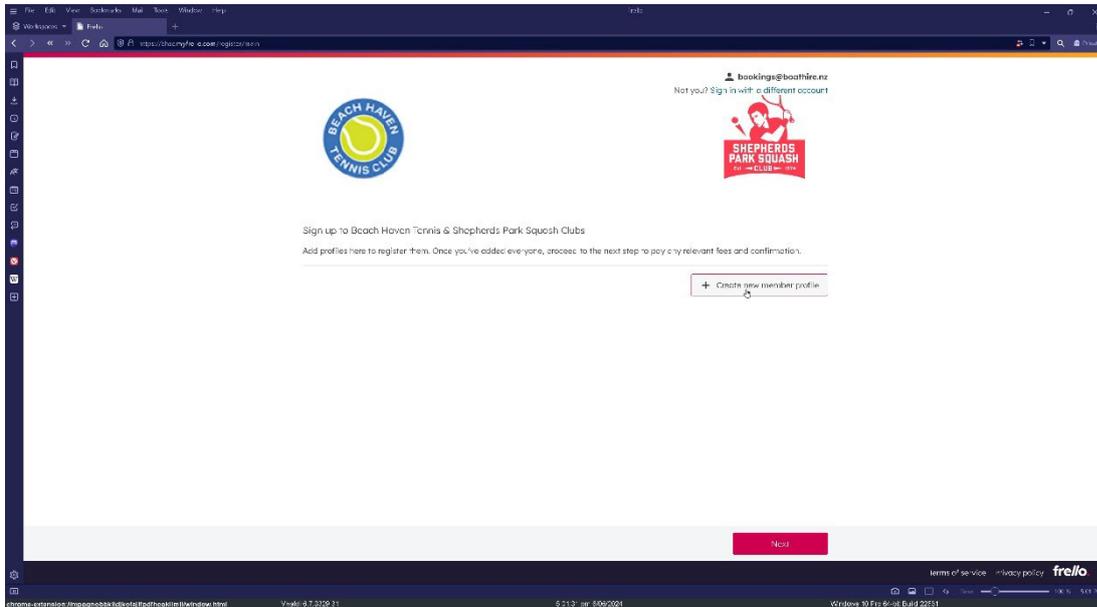
1.3. Next, fill in your desired Password and click “Sign-up”



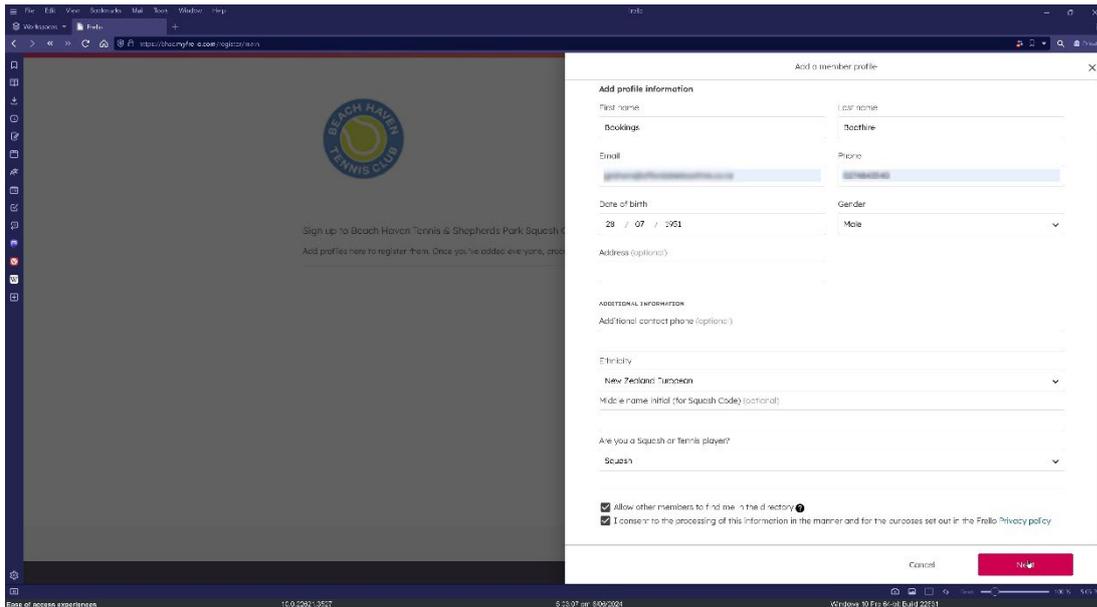
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1.4. You will be presented with the following screen

Click “Create new member profile

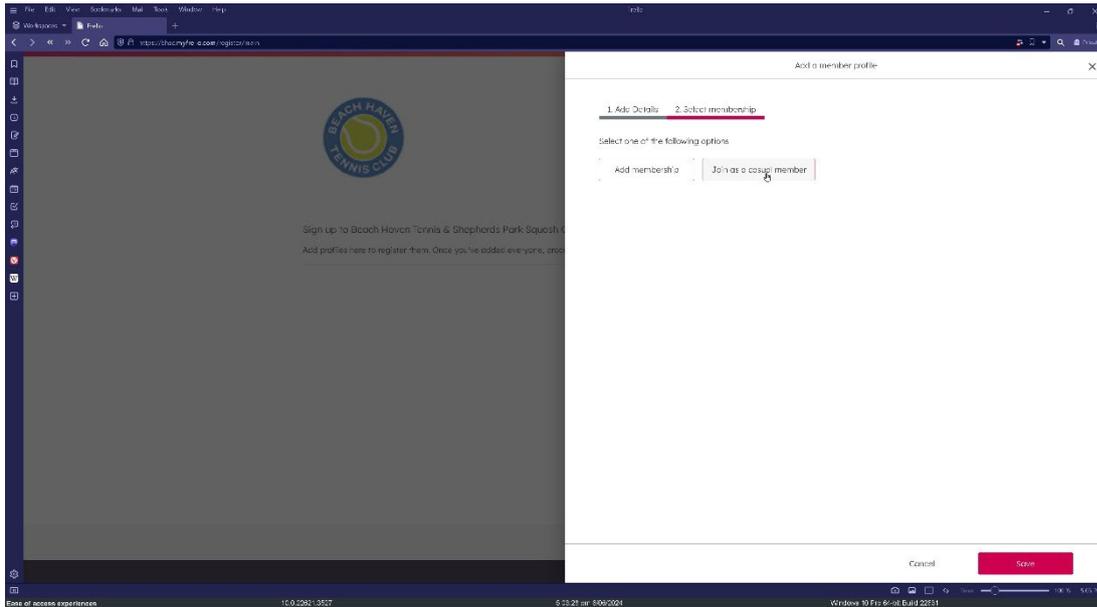


1.5. Fill in your details

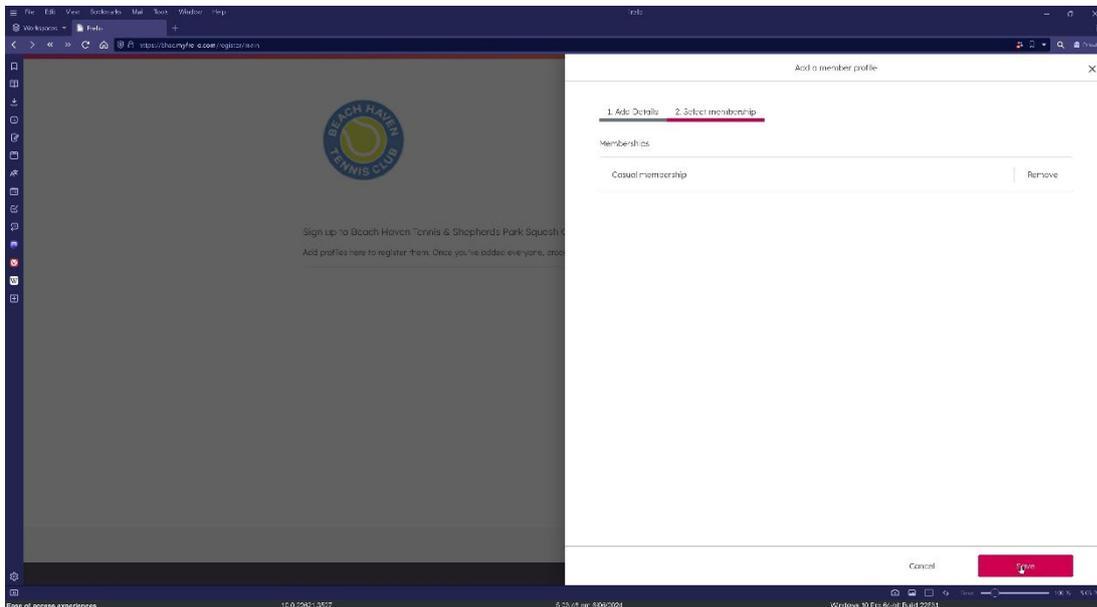


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1.6. Now click “Join as a casual member”, and then “Save”

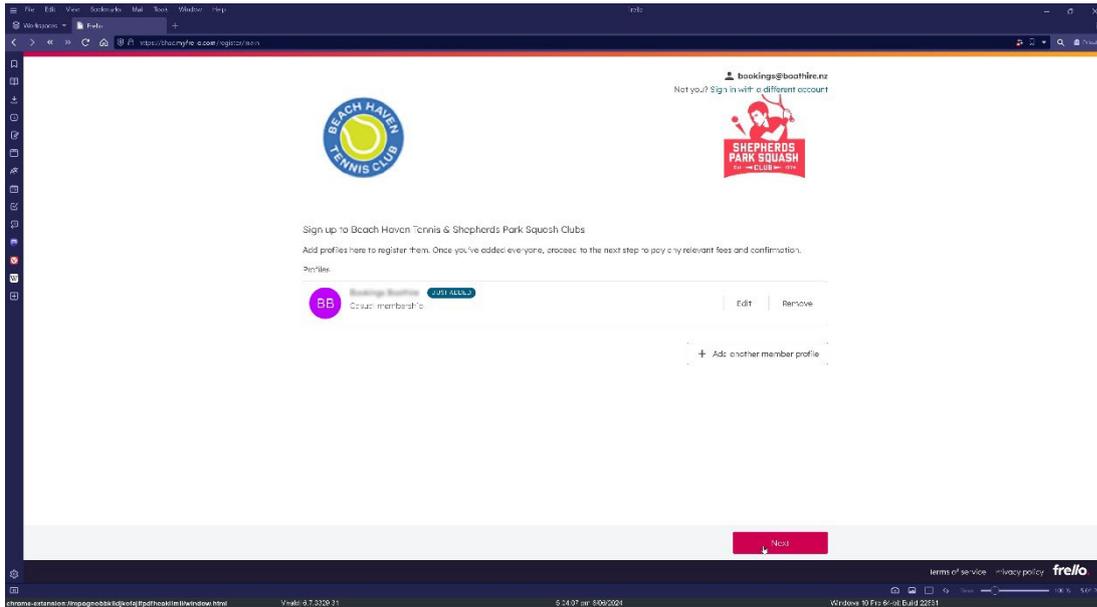


1.7. Click “save” again

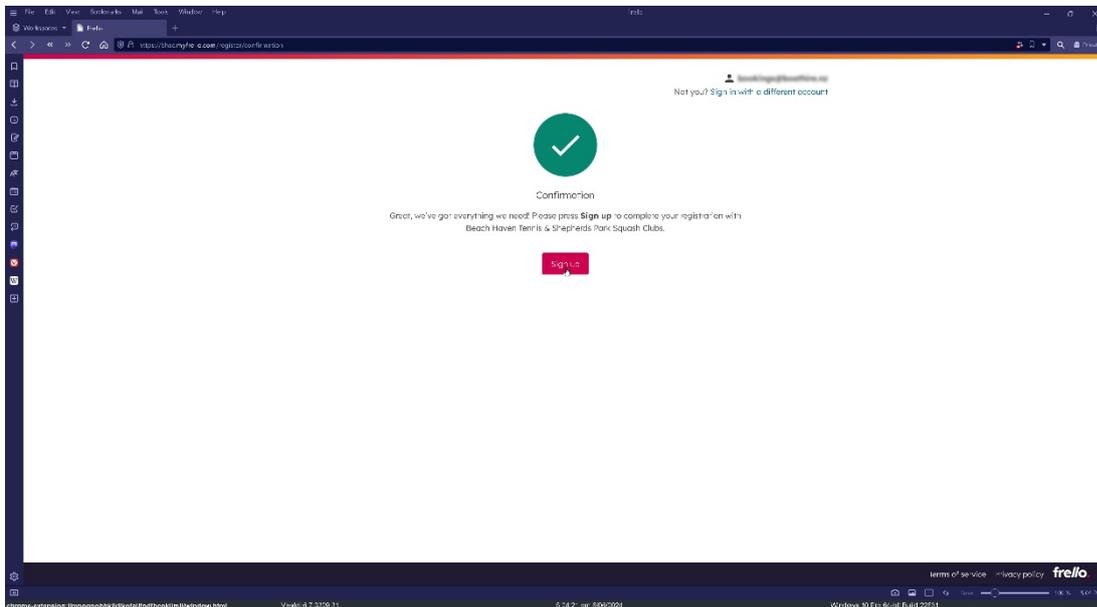


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1.8. Review and then click “Next”

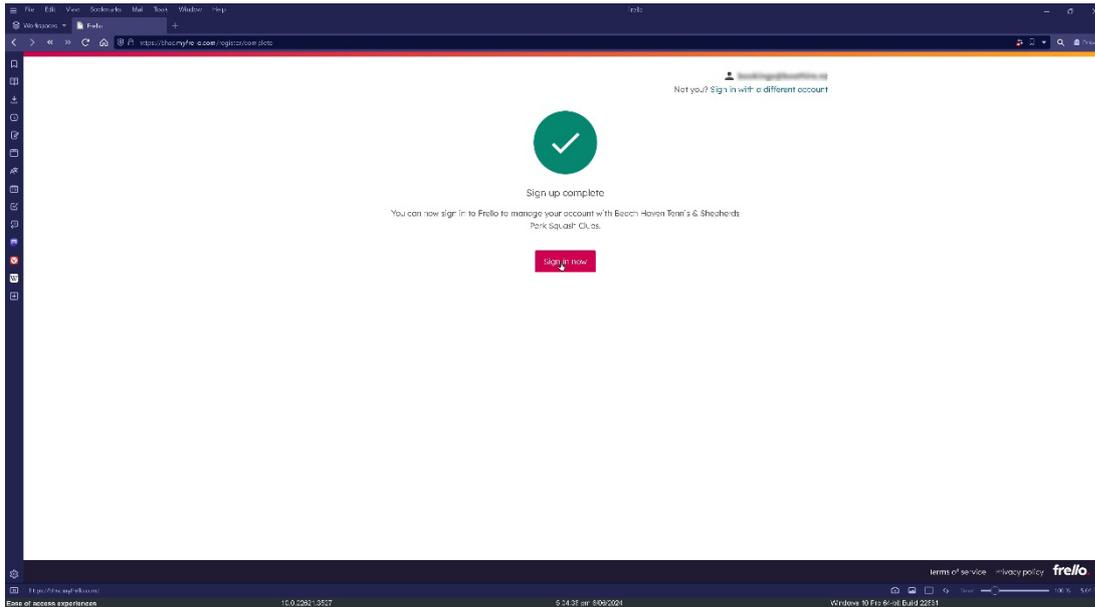


1.9. You will receive the Confirmation screen. Click “Sign Up”

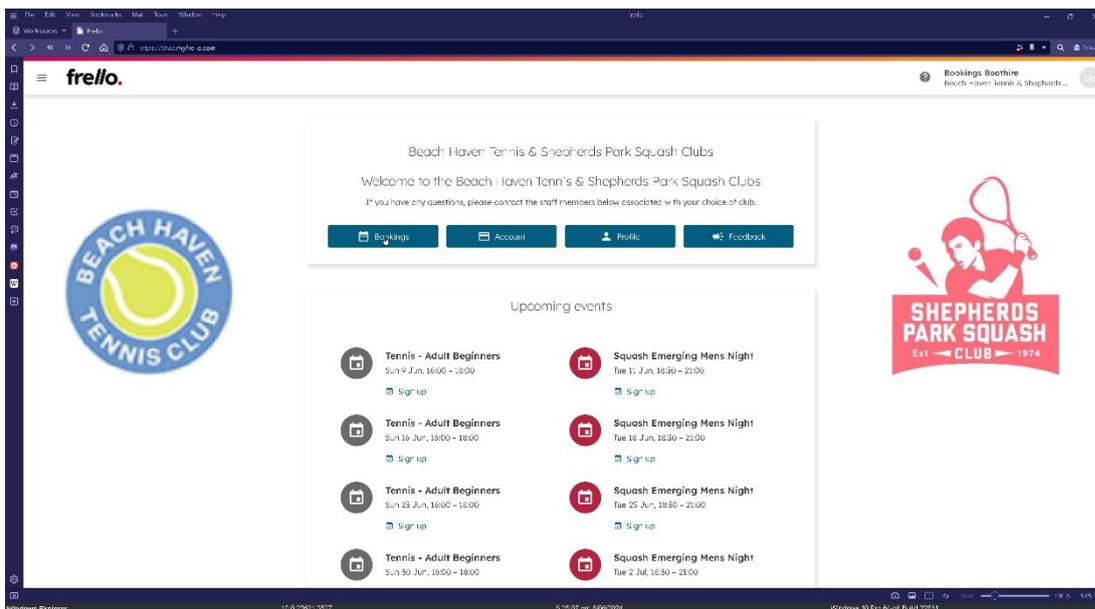


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1.10. “Registration/Sign up” is now complete. Click “Sign in”



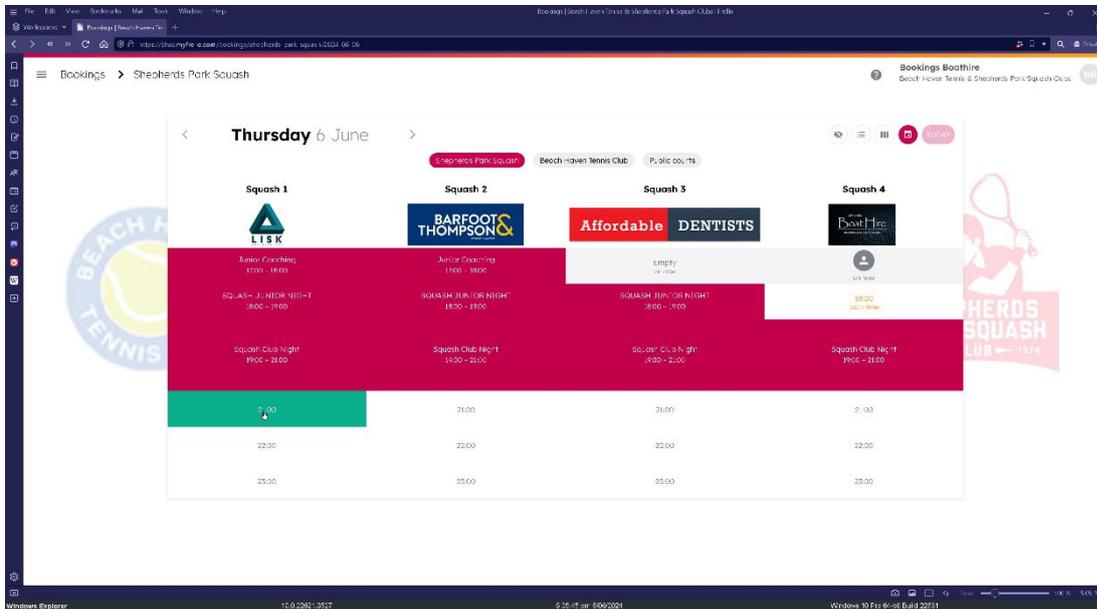
1.11. You are now presented with the standard welcome screen. From here, click on the “Bookings” icon



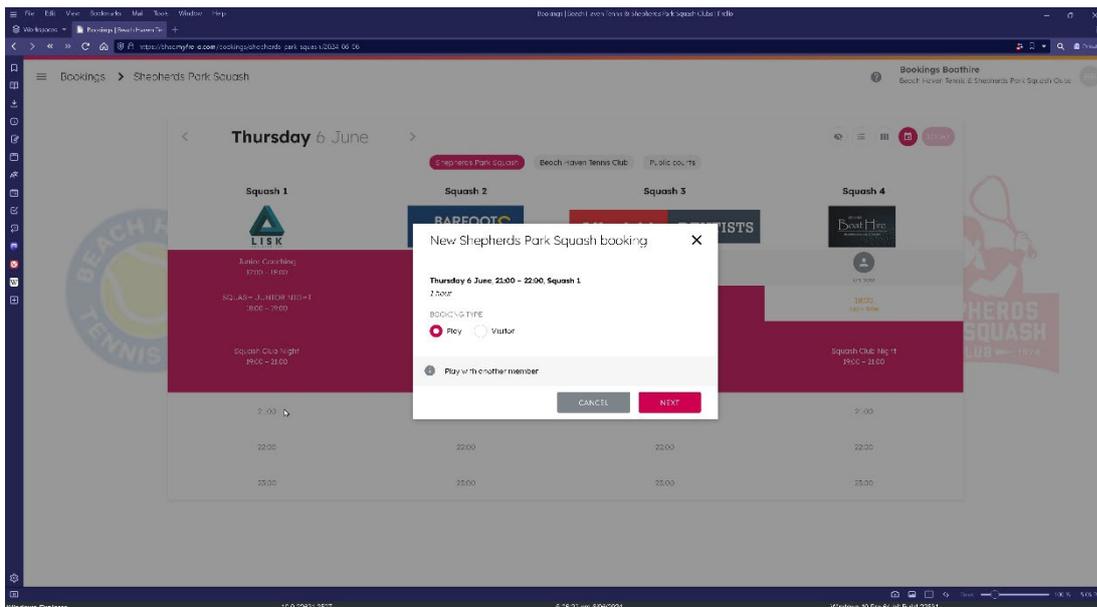
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1.12. This screen presents the four Squash Courts. Blocks of Red are booked, blocks of white space is available.

Adjust the Date of your booking in the top left corner.
Click on the court and time slot. The block will turn green.

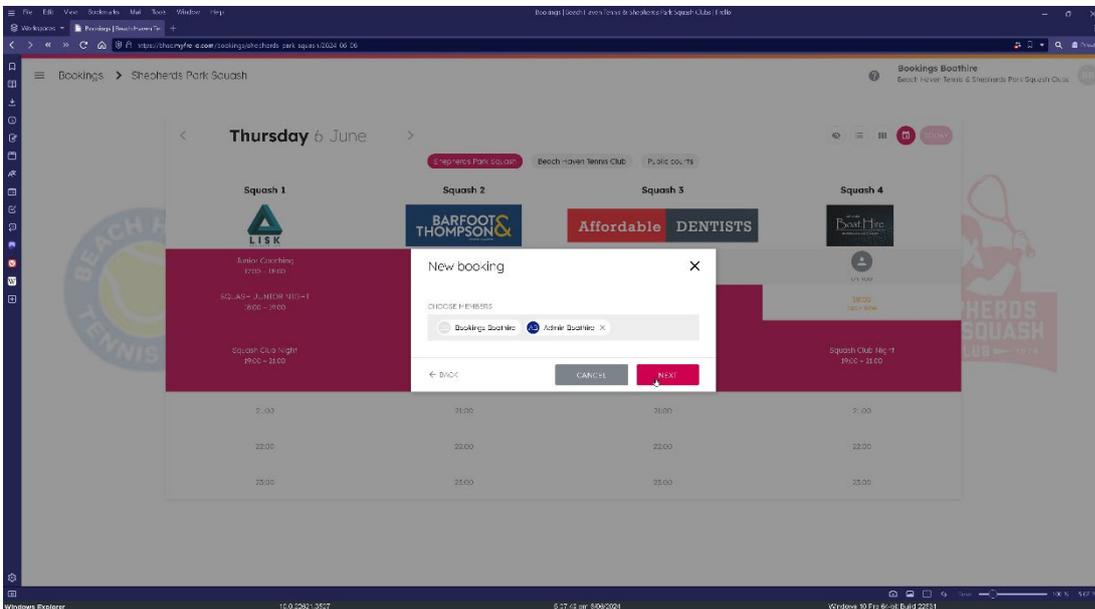
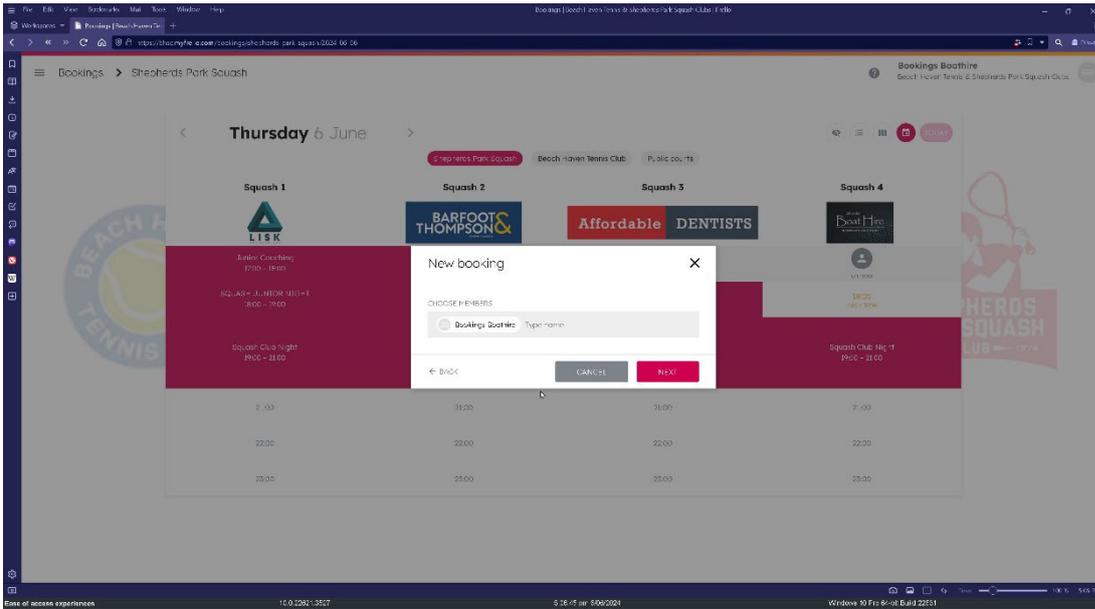


1.13. Make sure the “Pay” radio button is selected.
Click Next



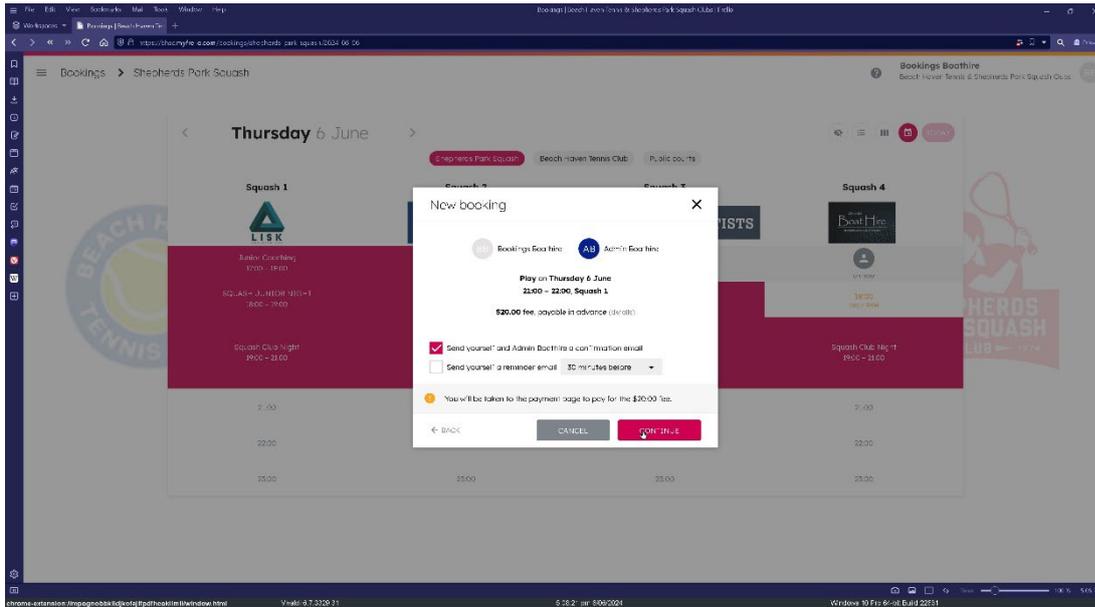
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1.14. Enter the name of the registered member you are playing against

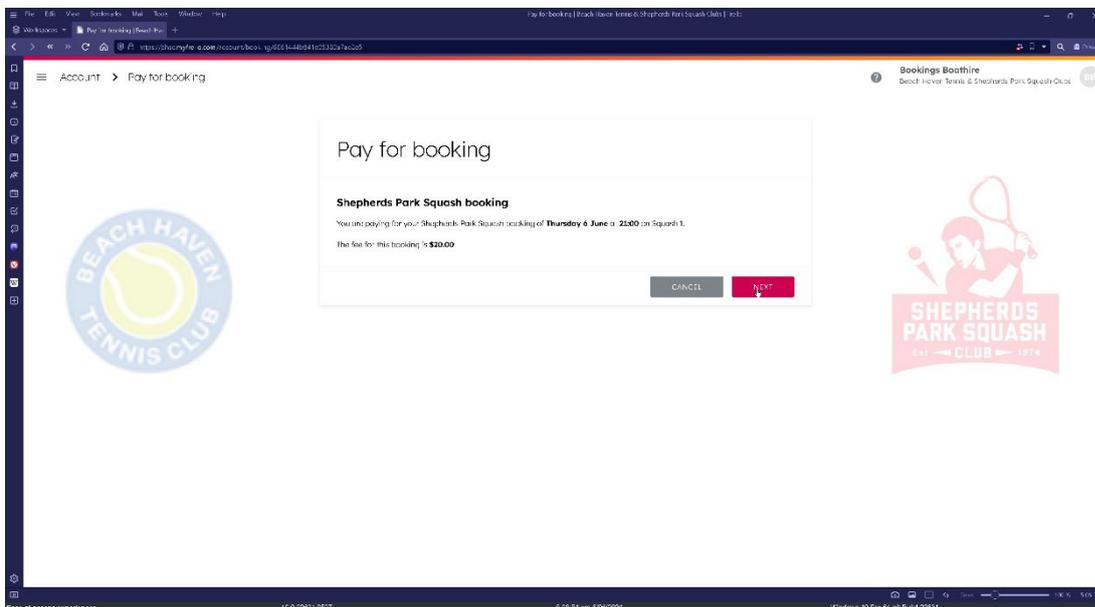


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1.15. The “New Booking” summary screen is now shown. Click “Continue”

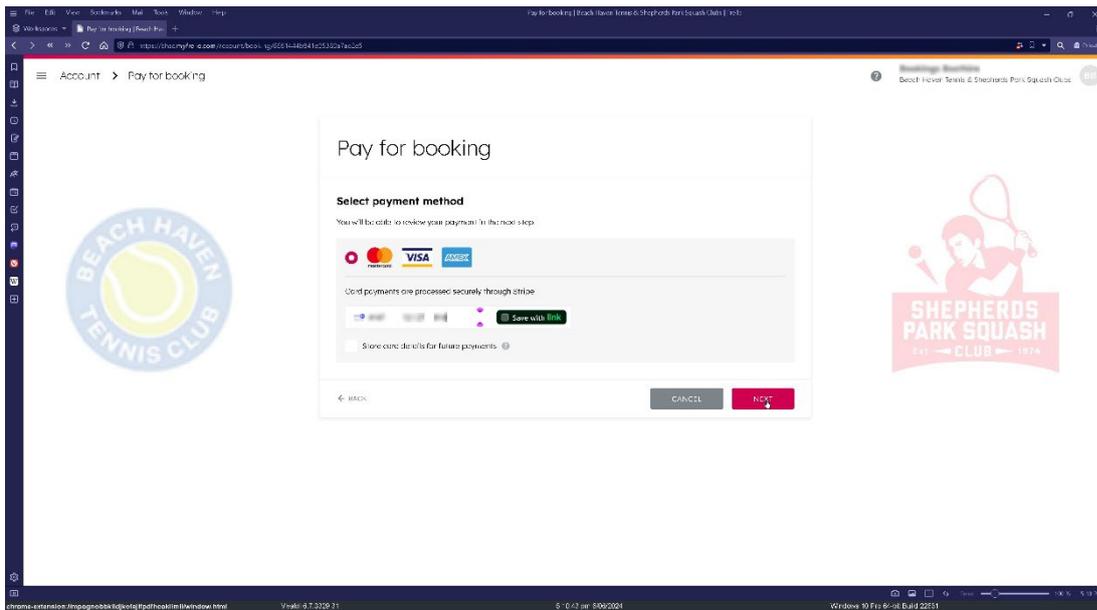


1.16. The “Pay for booking” is presented. Click “Next”

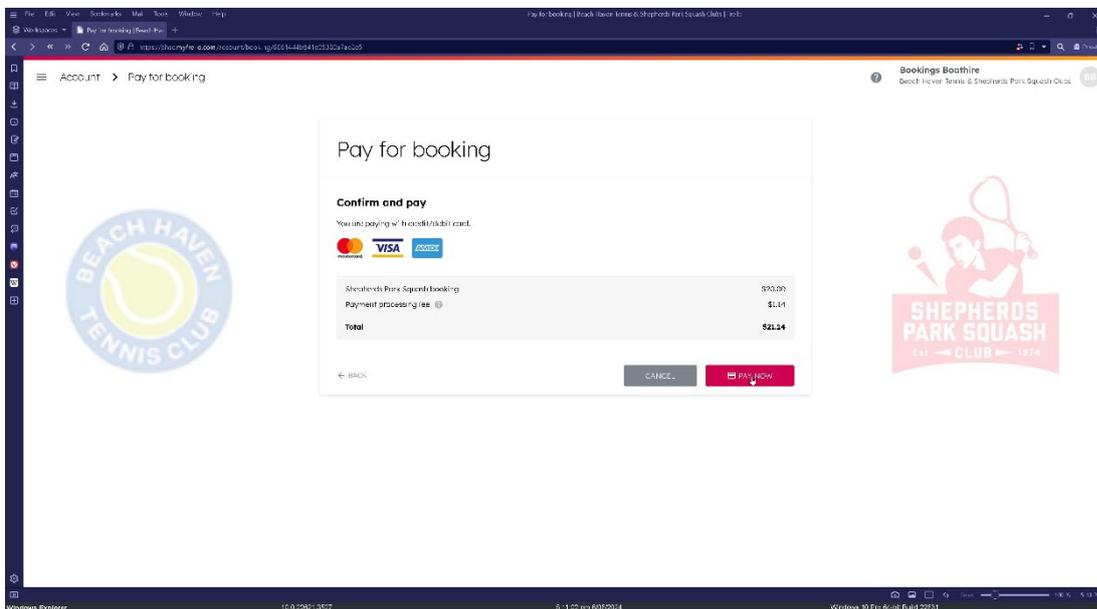


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1.17. Enter your card details and click “Next”

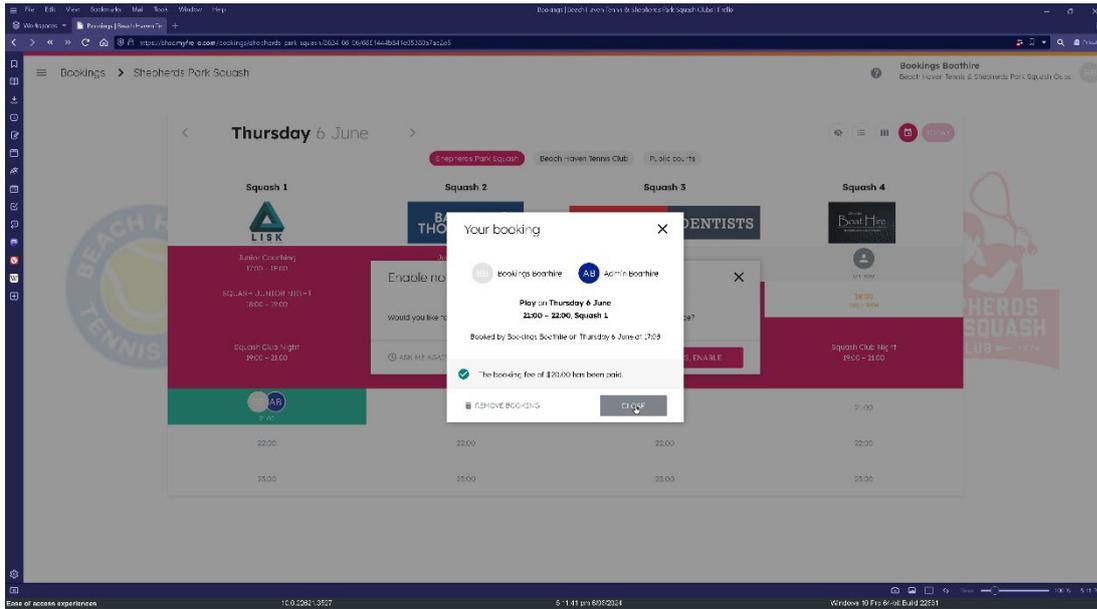


1.18. Confirm your payment by clicking “PAY NOW”

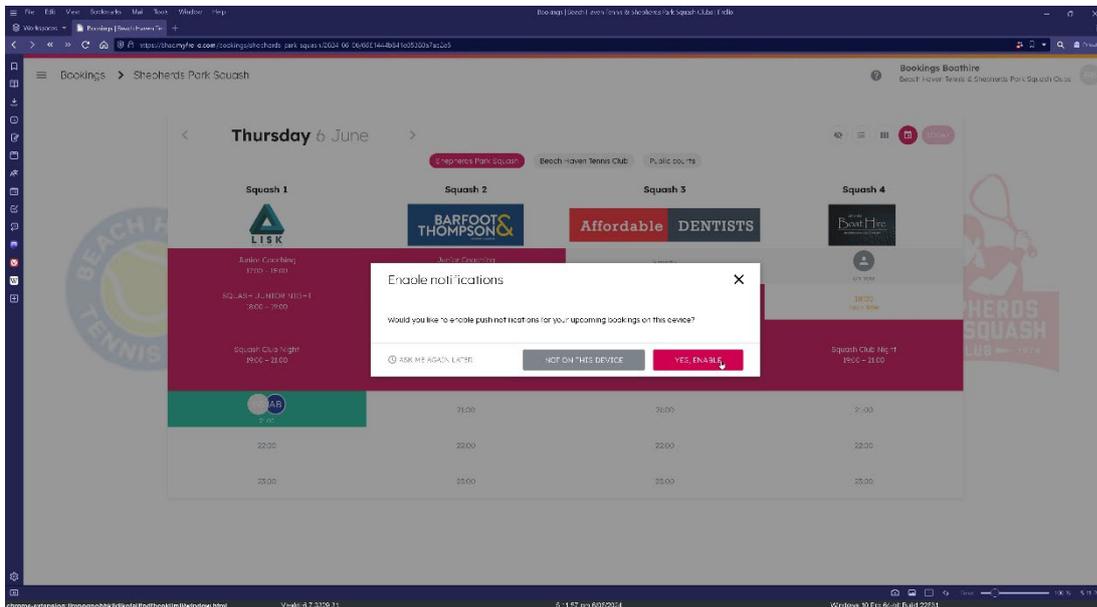


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1.19. A summary of your booking is displayed. Click “Close”



You can choose to receive notification, then click “Close”

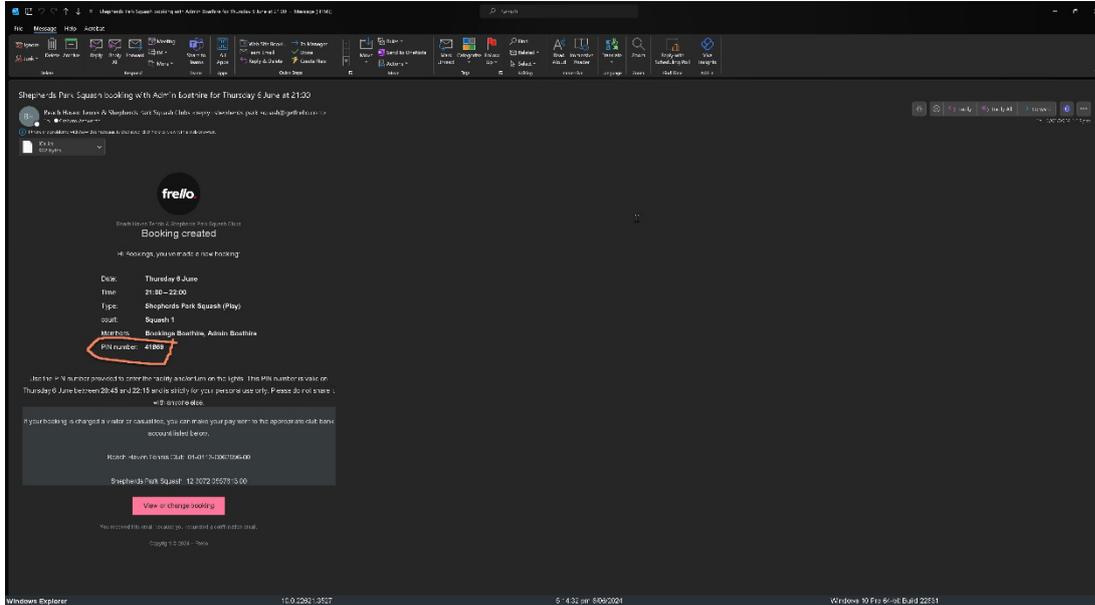


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1.20. You will receive an “booking Created” email.

NOTE the PIN number

This number is used on the external door keypad to give you access to the Squash Club Courts.



1.21. When you arrive at the squash club enter the above code into the keypad (illuminated blue) followed by the **ENTER** key. This will unlock the door.

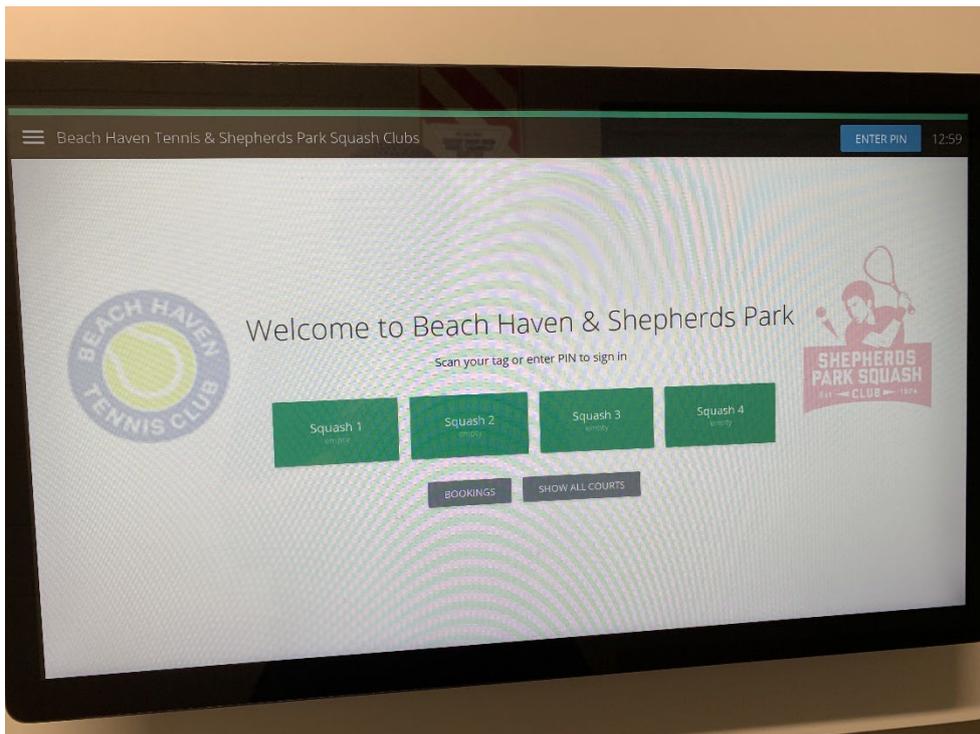


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- 1.22. Once inside, there is a screen mounted on the right-hand wall. This is a touch screen.



- 1.23. Tap, lightly with one finger, anywhere on the screen. In the top right-hand corner, tap the “Enter Pin” icon.



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- 1.24. Enter your allocated PIN number into the screen and then select the “Enter” key. This will now turn on the lights for the squash court you have booked.

